

First Aid Risk Assessment

As of April 1st, 2021, the *Saskatchewan Occupational Health and Safety Regulations, 2020* require the first aid section (Part 5) to align with the national standard (CSA Z1220-17). Our regulations now stipulate that a first aid risk assessment mentioned in that standard must be completed for the workplace or worksite.

These assessments are intended to identify first aid risks. Risks can include critical tasks that have the potential to cause first aid injury, tasks that have caused injury in the past, or new tasks that can cause harm.

Below is an example of how this assessment may look.

FIRST AID RISK ASSESSMENT

Company Name				Date	
Assessment Team				Workplace Location	
REFERENCE OCCUPATIONAL HEALTH AND SAFETY REGULATIONS 2020 (PART 5) AND CSA Z1220-17: FIRST AID KITS FOR THE WORKPLACE FOR MORE INFORMATION					
What is the maximum number of employees at the workplace during any shift? (Ensure visitors, volunteers and other contractors are counted in this number)					
<input type="checkbox"/> 2 – 25 <input type="checkbox"/> 26 – 50 <input type="checkbox"/> 51 – 100 <input type="checkbox"/> 100+					
Identify hazards at the workplace that could cause an injury that requires first aid					
Job Task	Priority/Severity	Resulting Injury	Appropriate First Aid Kit		

Priority Index Table:

Risk Priority	Risk Severity	Catastrophic (A)	Incidental (B)	Major (C)	Minor (D)	Negligible (E)
Frequent (1)	1A (H)	1B (H)	2C (H)	1D (M)	1E (M)	
Occasional (2)	2A (H)	2B (H)	2C (M)	2D (M)	2E (M)	
Rarely (3)	3A (H)	3B (M)	3C (M)	3D (M)	3E (L)	
Improbable (4)	4A (M)	4B (M)	4C (M)	4D (L)	4E (L)	
Extremely improbable (5)	5A (M)	5B (L)	5C (L)	5D (L)	5E (L)	

Priority/Severity:
 Red: High Priority (H)
 Yellow: Moderate Priority (M)
 Green: Low Priority (L)

First Aid Kit Types:
 Type 1: For Low hazards
 Type 2: For Moderate hazards or low hazards with 2 or more workers
 Type 3: For High hazards

Your First Aid Kit selection is based upon your highest ranking hazard

Much like your worksite inspections and hazard assessments, a first aid risk assessment should be factored into your program frequencies. It should also be reviewed and revised when any changes occur at each job site.

This can be challenging for service workers due to multiple places of work in one day. Generally, employers should evaluate the types of service calls they receive and conduct first aid risk assessments that cover routine work.

First aid risk assessments should cover the maximum number of workers and the **highest known risks**. They should also be updated as conditions change to help ensure workers are protected and have an adequate amount of first aid equipment, training, etc.

A competent worker must be a part of these assessments. Their input on the work conducted will help ensure all risks are identified.

Key Items to Remember

- Conduct at each place/location of the business.
- Plan for the maximum number of workers on site.
- If you have multiple places/shifts, you need to have an adequate number of first aid personnel on-site at all times.
- Be detailed in the job task section.
- Set a reasonable frequency and review/revise when conditions change, much like your site inspections and hazard assessments.
- Your occupational health committee (OHC) or representative can assist with conducting and reviewing assessments.

The CSA standard itself is an excellent resource when conducting this assessment. It has the details on what must be done. It also has the inventory lists for the first aid supplies that will be required.

Legislation

Part 5 of the *Saskatchewan Occupational Health and Safety Regulations, 2020*

Table 9 – Summary of First Aid Personnel Requirements

Helpful Links

Find the SCSA's First Aid Risk Assessment template at scsaonline.ca

CSA communities have free access to CSA Z1220-17 when you create an account here:
<https://community.csagroup.org/login.jspx?referer=%252Findex.jspx>